

CIVIC CENTER
Town of Gordonsville

\$100.00

The Civic Center is provided for individuals or groups for legitimate public activity between the hours of 8:00 a.m. and 10:00 p.m. The building may not be used for political events, commercialized or private fund-raising events, religious services, or any activity that may be disputatious.

For the benefit of all, it is requested that the following guidelines be observed:

1. Alcoholic beverages are not permitted;
2. Prohibited are the use of tacks, nails, staples or adhesive materials on the wall and ceiling and removal of any items from the walls of civic center; and
3. The REAR of the building is for entry and parking.
4. Tables are to be placed NEATLY in cart and chairs stacked against wall. Trash is to be placed in cart out back.
5. Please be sure to turn lights off, stove off, and clean refrigerator out.

Use of the building may be obtained by completing an application at City Hall. The office is open daily Monday thru Friday from 8:00 a.m. until 4:00 p.m. Please fill out the bottom portion of this form and attach a **non-refundable rental fee of \$100.00 per day** (i.e., preparation, table setups, etc. when use is other than the day of the activity will constitute another day) to defray the cost of insurance, utilities and expenditures associated with its operation. Applicant, whose signature appears below, must be of legal age, financially responsible and deemed the responsible agent in case of damages. **Town is not responsible for lost or left items.**

NAME: _____ TELEPHONE NO. : _____

DATE OF FUNCTION: _____ ****All Holidays are excluded regardless of usage.***

TIMES OF USE: Arrival (Unlocked): _____ Departure (Locked): _____

TYPE OF FUNCTION: _____

SIGNATURE: _____ DATE: _____

For Office Use Only: Payment Date: _____ Method: _____ R #: _____

HOLD HARMLESS AGREEMENT/WAIVER

The undersigned, _____, who has been given permission by the TOWN OF GORDONSVILLE to use the CIVIC CENTER for _____ activities, hereby executes this agreement with the understanding that this release is part consideration for the city allowing _____ the privilege of using the CIVIC CENTER and its facilities

In consideration of the privilege of using the CIVIC CENTER of the TOWN OF GORDONSVILLE, I/we, _____, hereby assume the risk for injuries that may be sustained in pursuit of activities while on the premises and hereby remise, release, and forever discharge the TOWN OF GORDONSVILLE, and its officers and employees, from any actions, suites, damages, claims, or judgments that may result from any personal injury or other damages sustained while on the premises of the TOWN OF GORDONSVILLE, or using the equipment of the CIVIC CENTER, both while using the facility above specified. I/we further relieve the TOWN OF GORDONSVILLE, and its officers and employees, from any liability for loss or damage to any personal property that may be damaged, lost or stolen while on the premises.

In cases in which this release is signed by parents or guardians for a child under age 18, the parents or guardians assume the risk of injury to the child, or loss of or damage to personal property and release the city, and its officers and employees, from all claims, suits, damages, or judgments that may result from these injuries or losses that the parents or guardians might have against the TOWN OF GORDONSVILLE, or its officers or employees.